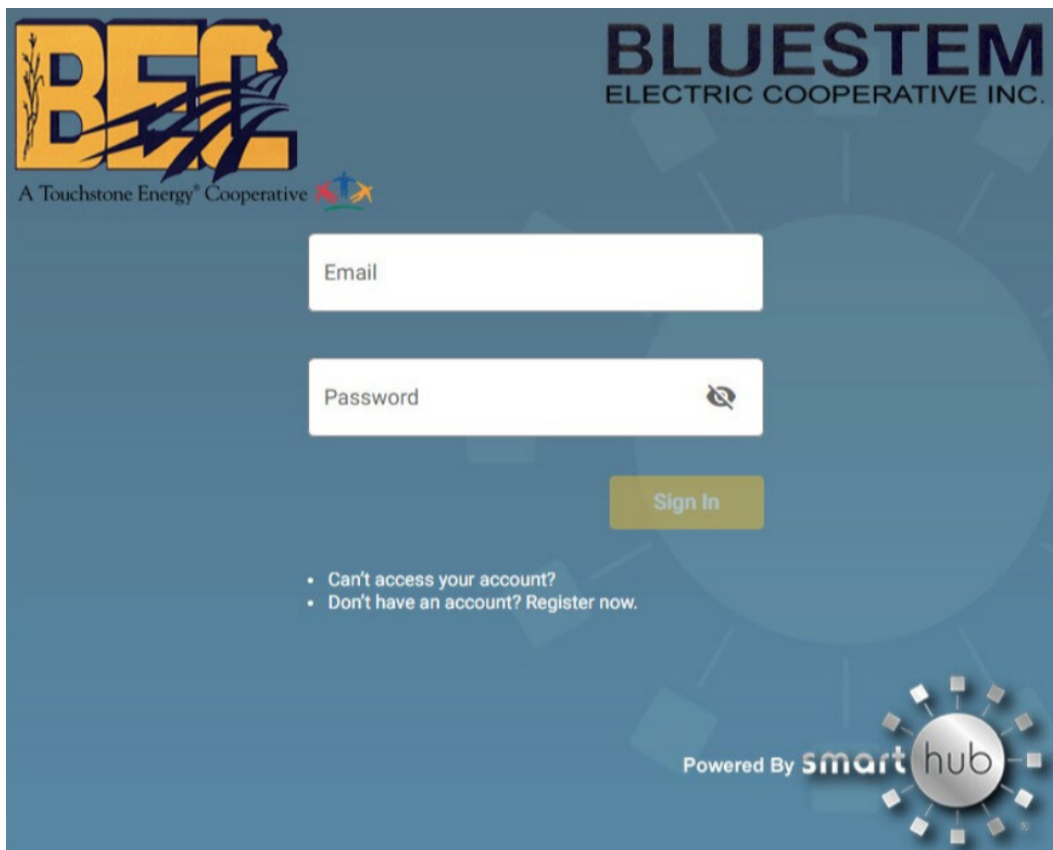


Step 1

Sign in to your account using your email address and password you set up during registration.

<https://bluestemelectric.smarthub.coop/ui/#/login>



The login page features the BEC logo on the left, which includes the text 'A Touchstone Energy Cooperative' and a small logo. On the right, the text 'BLUESTEM ELECTRIC COOPERATIVE INC.' is displayed. The main content area contains two white input fields: 'Email' and 'Password'. The 'Password' field has a small eye icon to its right. Below the fields is a yellow 'Sign In' button. At the bottom left, there are two links: 'Can't access your account?' and 'Don't have an account? Register now.'. At the bottom right, it says 'Powered By smart hub' with a circular logo.

Step 2

A pop-up will appear prompting to sign up for Paperless Billing. Click 'Yes, Go Paperless'

Go Green with Paperless Billing

Would you like to go paperless?

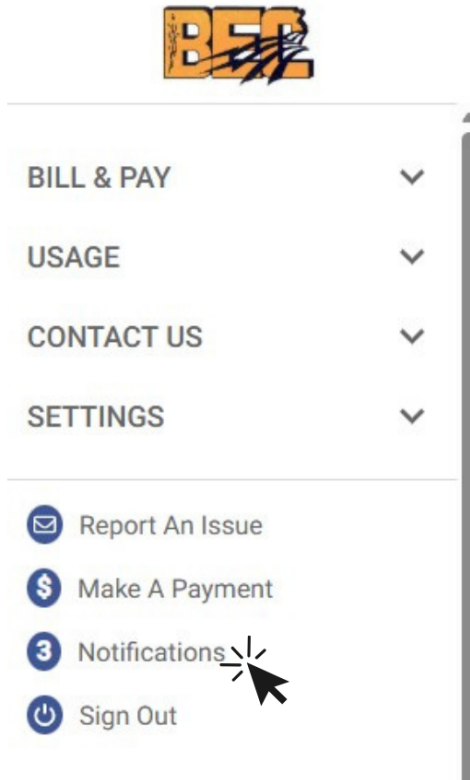
Yes, Go Paperless

NOTE: This will apply to all accounts registered with this email.

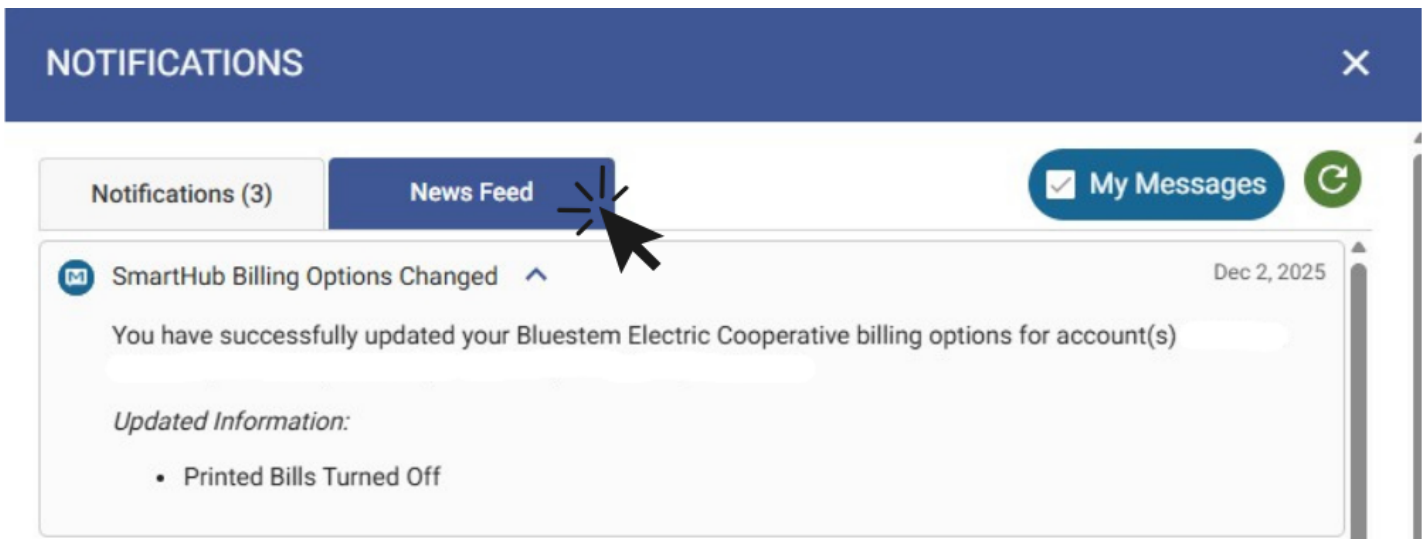


Congratulations, you have successfully enrolled your account(s) in Paperless Billing!

Check your notifications to ensure that your account(s) have been enrolled in Paperless Billing. Click Notifications on the left hand side of the screen.



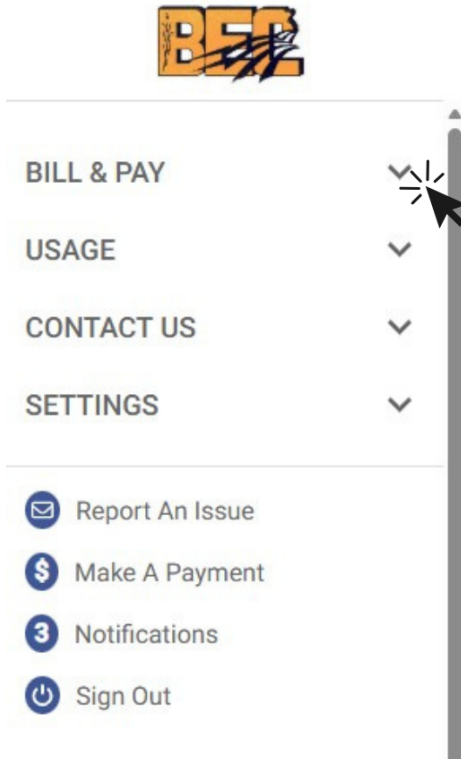
Click the News Feed tab in the popup window



Accessing Electronic Billing Statement

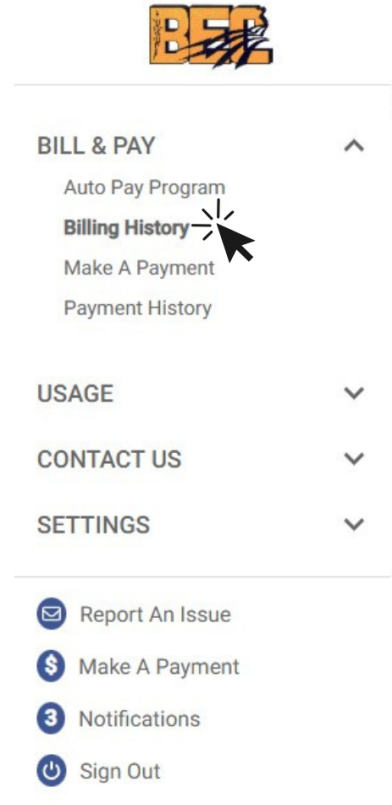
Step 1

Click Bill & Pay on the left hand side of the screen.



Step 2

Click Billing History from the drop down menu.



Step 3

Click 'View Bill' next to the month you want to view.

BILLING HISTORY				
123456789 — 123 BLUESTEM DR				
Account	Billing Date	Paperless	Adjustments	Total Due
Electric — 123456789 Auto Pay JOHN DOE 123 BLUESTEM DR WAMEGO, KS View Usage	11/06/2025	\$158.18 View Bill	\$0.00	\$158.18
Electric — 123456789 Auto Pay JOHN DOE 123 BLUESTEM DR WAMEGO, KS View Usage	10/06/2025	\$233.26 View Bill	\$0.00	\$233.26
Electric — 123456789 Auto Pay JOHN DOE 123 BLUESTEM DR WAMEGO, KS View Usage	09/05/2025	\$253.06 View Bill	\$0.00	\$253.06