

# Bluestem Electric Cooperative

Wamego Office:  
614 E Highway 24  
PO Box 5  
Wamego, KS 66547  
(785) 456-2212

Clay Center Office:  
524 Dexter St  
PO Box 513  
Clay Center, KS 67432  
(785) 632-3111



# Job Application

### Personal Information

Last		First	MI	SSN#	Date of Application	
Street Address		City	ST	Zip	Home Phone	
Are you entitled to work in the United States? Yes / No		Cell Phone		Date of Birth:		
Have you been convicted of a felony or been incarcerated in connection with a felony in the past seven years? Yes / No		If yes, please explain:				
Have you applied to this company before? Yes / No If yes, where? _____ when? _____		How did you hear about this position?				
What position are you applying for?		Do any of your relatives (incl. members of the board or trustees) work here? Yes / No				
Expected Hourly Rate	Date Available	If yes, list name(s) and relationship				
		Do you have a valid driver's license? Yes / No		Do you have a CDL? Yes / No		
		Can you travel if the job requires it? Yes / No				

### Prior Work Experience

	Current or Most Recent		Prior		Prior	
Employer						
Address						
City, ST, ZIP						
Telephone						
Name of Immediate Supervisor						
Dates of Employment	From	To	From	To	From	To
Position/Job Title						
Pay						
Reason for Leaving						
May We Contact	Yes / No		Yes / No		Yes / No	

### Education

	Name/Location	Last Year Complete	Degree	Major or Emphasis
High School		9 10 11 12		
College/University		1 2 3 4		
Trade School				
Other				
List any applicable special skills, training or proficiencies.				

### Personal References (not related to you)

	Reference 1	Reference 2	Reference 3
Name			
Address			
City, ST, ZIP			
Telephone			
Relationship			

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Job Related Skills (typing, driver's license, CDL, etc.)

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List professional, trade, business or civic activities and offices held. (Exclude groups which indicate race, color, religion, sex or national origin)

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Honors Received:

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### Agreement

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the Company.

I understand that this employment application and any other Bluestem Electric Cooperative document or agreement either written or oral, are not contracts of employment. Employment may be terminated by either party at any time for any reason. I also understand that any offered of employment will be contingent on the following: proof of eligibility for employment as required by the Immigration Reform Act; satisfactory completion of a background and/or reference checks; and a satisfactory completion of a health assessment which will include a drug and/or alcohol screening.

Signature of Applicant

Date

### For Personnel Department Use Only

Arrange Interview Yes / No Date: \_\_\_\_-\_\_\_\_-\_\_\_\_  
Remarks:

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Employed Yes / No

Date of Employment: \_\_\_\_-\_\_\_\_-\_\_\_\_

Job Title \_\_\_\_\_

Hourly Rate/Salary \_\_\_\_\_